

Council (Annual Meeting)

Wednesday 17 May 2023
11.30 am

**Council Chamber, Town Hall,
Pinstone Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend - Please see “PUBLIC ACCESS TO THE MEETING” below, for details of how to access the meeting, and the safety measures which apply.

COUNCIL (Annual Meeting)

Wednesday 17 May 2023, at 11.30 am

MEMBERS OF THE COUNCIL

THE LORD MAYOR (Councillor Sioned-Mair Richards)

THE DEPUTY LORD MAYOR (Councillor Colin Ross)

| | | | | | |
|---|---|----|--|----|---|
| 1 | <i>Beauchief & Greenhill Ward</i> Simon Clement-Jones Richard Shaw Sophie Thornton | 10 | <i>East Ecclesfield Ward</i> Craig Gamble Pugh Robert Reiss Alan Woodcock | 19 | <i>Nether Edge & Sharrow Ward</i> Nighat Basharat Maroof Raouf Ibby Ullah |
| 2 | <i>Beighton Ward</i> Kurtis Crossland Ian Horner Ann Woolhouse | 11 | <i>Ecclesall Ward</i> Roger Davison Barbara Masters Shaffaq Mohammed | 20 | <i>Park & Arbourthorne Ward</i> Ben Miskell Nabeela Mowlana Sophie Wilson |
| 3 | <i>Birley Ward</i> Denise Fox Bryan Lodge Karen McGowan | 12 | <i>Firth Park Ward</i> Fran Belbin Abdul Khayum Abtisam Mohamed | 21 | <i>Richmond Ward</i> David Barker Mike Drabble Dianne Hurst |
| 4 | <i>Broomhill & Sharrow Vale Ward</i> Angela Argenzio Maleiki Haybe Brian Holmshaw | 13 | <i>Fulwood Ward</i> Sue Alston Andrew Sangar Cliff Woodcraft | 22 | <i>Shiregreen & Brightside Ward</i> Dawn Dale Peter Price Garry Weatherall |
| 5 | <i>Burngreave Ward</i> Talib Hussain Mark Jones Safiya Saeed | 14 | <i>Gleadless Valley Ward</i> Alexi Dimond Marieanne Elliot Paul Turpin | 23 | <i>Southey Ward</i> Mike Chaplin Tony Damms Jayne Dunn |
| 6 | <i>City Ward</i> Douglas Johnson Ruth Mersereau Martin Phipps | 15 | <i>Graves Park Ward</i> Ian Auckland Steve Ayris Mohammed Mahroof | 24 | <i>Stannington Ward</i> Penny Baker Vickie Priestley Richard Williams |
| 7 | <i>Crookes & Crosspool Ward</i> Tim Huggan Ruth Milsom Minesh Parekh | 16 | <i>Hillsborough Ward</i> Christine Gilligan Kubo Toby Mallinson Henry Nottage | 25 | <i>Stocksbridge & Upper Don Ward</i> Lewis Chinchin Julie Grocutt Janet Ridler |
| 8 | <i>Darnall Ward</i> Mazher Iqbal Mary Lea Zahira Naz | 17 | <i>Manor Castle Ward</i> Terry Fox Laura Moynahan Sioned-Mair Richards | 26 | <i>Walkley Ward</i> Tom Hunt Bernard Little Laura McClean |
| 9 | <i>Dore & Topley Ward</i> Joe Otten Colin Ross Martin Smith | 18 | <i>Mosborough Ward</i> Glynis Chapman Tony Downing Gail Smith | 27 | <i>West Ecclesfield Ward</i> Alan Hooper Mike Levery Ann Whitaker |
| | | | | 28 | <i>Woodhouse Ward</i> Alison Norris Mick Rooney Paul Wood |

Contact: Paul Robinson, Democratic Services
Tel: 0114 2734029
paul.robinson@sheffield.gov.uk

PUBLIC ACCESS TO THE MEETING

The Council is composed of 84 Councillors with one-third elected three years in four. Councillors are democratically accountable to the residents of their Ward. The overriding duty of Councillors is to the whole community, but they have a special duty to their constituents, including those who did not vote for them.

All Councillors meet together as the Council. Here Councillors decide the Council's overall policies and set the budget each year. The Council appoints the Leader and at its Annual Meeting will appoint Councillors to serve on its Committees. It also appoints representatives to serve on joint bodies and external organisations.

A copy of the agenda and reports is available on the Council's website at <http://democracy.sheffield.gov.uk/ieListMeetings.aspx?Committeeld=154>. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to most Council meetings and recording is allowed under the direction of the Chair. Please see the website or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

PLEASE NOTE THAT QUESTIONS OR PETITIONS FROM MEMBERS OF THE PUBLIC ARE NOT TAKEN AT THE ANNUAL MEETING OF THE COUNCIL

Council meetings are normally open to the public but sometimes the Council may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last.

Meetings of the Council have to be held as physical meetings. If you would like to attend the meeting, please report to an Attendant in the Foyer at the Town Hall where you will be directed to the meeting room. However, it would be appreciated if you could register to attend, in advance of the meeting, by emailing committee@sheffield.gov.uk, as this will assist with the management of attendance at the meeting.

Please do not attend the meeting if you have COVID-19 symptoms. It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting. To aid safe access and protect all attendees, you are welcome to wear a face covering within the venue.

PLEASE NOTE: The Public Gallery in the Town Hall Council Chamber can accommodate 50 persons. Social distancing may not be possible in the Gallery depending on the numbers of members of the public in attendance at the meeting.

An overspill area will be provided in the event that more than 50 members of the public attend - the webcast of the meeting will be live streamed to that room.

We are unable to guarantee entrance to the Public Gallery for observers, as priority will be given to registered speakers and those that have registered to attend.

Alternatively, you can observe the meeting remotely by clicking on the 'view the webcast' link provided on the [meeting page](#) of the website.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**COUNCIL AGENDA
17 MAY 2023**

Order of Business

- 1. APOLOGIES FOR ABSENCE**
- 2. TO ELECT A LORD MAYOR FOR THE MUNICIPAL YEAR 2023-24**
- 3. TO MOVE A VOTE OF THANKS TO THE RETIRING LORD MAYOR**
- 4. TO ELECT A DEPUTY LORD MAYOR FOR THE MUNICIPAL YEAR 2023-24**

(NB. The meeting will adjourn following the appointment of the Deputy Lord Mayor and reconvene at 2.00 p.m.)

- 5. INTRODUCTION OF NEWLY ELECTED COUNCILLORS**
- 6. DECLARATIONS OF INTEREST**

Members to declare any interests they have in the business to be considered at the meeting.

- 7. SIX-MONTH REVIEW OF GOVERNANCE ARRANGEMENTS**

To approve, with or without amendment, the recommendations made by the Governance Committee, at its meeting held on 6th April 2023, in relation to its 6-month review of the Council's new committee system of governance, as set out in the report of the Director of Policy and Democratic Engagement, to be published prior to the meeting.

- 8. CHANGES TO THE COUNCIL'S CONSTITUTION**

To approve, with or without amendment, the recommendations in the report of the Interim General Counsel (and Monitoring Officer), to be published prior to the meeting, regarding changes to the Council's Constitution, primarily to reflect the governance changes proposed by the Governance Committee and the recent changes made to the senior management structure of the Council.

9. TO APPOINT A LEADER OF THE COUNCIL FOR THE MUNICIPAL YEAR 2023-24

10. TO APPOINT A DEPUTY LEADER OF THE COUNCIL FOR THE MUNICIPAL YEAR 2023-24

11. ANNOUNCEMENTS

To receive any announcements from the Lord Mayor, Leader of the Council and/or the Chief Executive.

12. ESTABLISHMENT OF COUNCIL COMMITTEES FOR THE MUNICIPAL YEAR 2023-24 AND APPOINTMENT OF MEMBERS TO SERVE ON THOSE COMMITTEES

To establish Council Committees and approve the appointment of Members to serve on those Committees, for the Municipal Year 2023/24, in accordance with details to be circulated at the meeting.

A report of the Interim General Counsel (and Monitoring Officer) outlining the legal requirements to allocate seats on Council Committees to political groups on a politically proportionate basis, will be published prior to the meeting.

13. APPOINTMENT OF CHAIRS AND DEPUTY CHAIRS OF CERTAIN COMMITTEES FOR THE MUNICIPAL YEAR 2023-24

To receive nominations to the positions of Chair, Deputy Chair and Group Spokespersons for each Policy Committee; Chair and Deputy Chair of the Regulatory Committees and other Council Committees (except the Local Area Committees); and to appoint the Chairs and Deputy Chairs (and Group Spokespersons, where relevant) of those Committees, for the Municipal Year 2023/24, in accordance with details to be circulated at the meeting.

(Note: 1. The Chairs and Deputy Chairs of the Local Area Committees will be appointed at the first meeting of each of those Committees, which are to be held, consecutively, immediately after the conclusion of the Annual Meeting of the Council. The agendas for these meetings will be published with this agenda.

2. The Chairs and Deputy Chairs of the two standing Sub-Committees of Policy Committees (Charity Trustee Sub-Committee and Health Scrutiny Sub-Committee) will be appointed at the first meeting of their parent Policy Committees, which are also to be held, consecutively, immediately after

the conclusion of the first meetings of the Local Area Committees. Each of the Policy Committees will meet to establish their Urgency Sub-Committees and the two standing sub-committees, and the agendas for these meetings will also be published with this agenda.)

14. APPOINTMENTS TO COUNCIL PANELS, GROUPS, ETC. AND TO EXTERNAL BODIES FOR THE MUNICIPAL YEAR 2023-24

To approve appointments to Council Panels, Working Groups, etc, and to external bodies, for the Municipal Year 2023/24, in accordance with details to be circulated at the meeting.

15. DATES OF COUNCIL AND COMMITTEE MEETINGS IN THE MUNICIPAL YEAR 2023-24

To approve a schedule of Council and Committee meetings for the Municipal Year 2023-24.

Details of the proposed schedule of meetings will be circulated at the meeting.

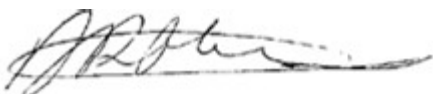
16. NOTICES OF MOTION AT COUNCIL MEETINGS IN THE MUNICIPAL YEAR 2023-24

To agree the order in which Notices of Motion will be listed on the Council Summons for ordinary meetings of the Council during the Municipal Year 2023-24.

Details of the proposed order, which shall be based according to the relative size of the various political groups on the Council, will be circulated at the meeting.

17. VOTE OF THANKS TO FORMER COUNCILLORS

To pass a resolution of thanks for the service provided to the Council by former Councillors who had not sought re-election, or who had not been re-elected, at the municipal elections held on 4th May 2023.



David Hollis
Interim General Counsel (and Monitoring Officer)

Dated this 9th day of May 2023

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, Interim Director of Legal and Governance by emailing david.hollis@sheffield.gov.uk.

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